

SECTION 79—THE BUDGET DATA SYSTEM

Table of Contents	
79.1	What is the MAX system?
79.2	What should I know about account identification codes?
79.3	How do I establish new accounts?
79.4	How do I report data in MAX?
79.5	What do I need to know about MAX schedules and line numbers?
Ex-79A	MAX A-11 Technical Requirements for FY 2004 Budget
Ex-79B	Functional Classification

79.1 What is the MAX system?

The MAX budget system (MAX) is a computer system used to collect and process most of the information required for preparing the budget. MAX consists of a series of schedules that are sets of data within the MAX data base. Each schedule is complete in itself and describes a view or slice of the President's budget. (See [exhibit 79A](#) for a description of the hardware and software required to support the MAX system.)

The system controls data entry through expenditure and receipt account titles and classifications that are assigned at the account level (see [section 71](#)). The Budget Account Title (BAT) file controls accounts for which data may be entered into MAX. Among other things, the BAT contains information on:

- The account title, as it will be printed in the budget;
- The Treasury and OMB identification codes;
- Subfunction classification;
- Budget Enforcement Act (BEA) category;
- Congressional subcommittee assignment;
- Type of account (e.g., trust, special, revolving);
- Whether the account collects user charges;
- Whether the account will finance payments to individuals;
- Whether the account is sequestrable or exempt;
- Whether the account has obligation limitations;
- For receipt accounts, the receipt type; and for offsetting receipts, character classification; and
- Where the account will be placed in the budget (see [section 95.2](#)).

If you need to establish a new account or make changes to an existing account, coordinate with your agency's OMB budget representative. OMB will make all changes or additions centrally. Use the information in [section 79.3](#) to ensure the information in the BAT file is complete and accurate.

Enter your budget data into the MAX schedules by account. An overview of all the schedules and their respective line numbers, with references to additional sections, is provided at [section 79.5](#). With the exception of MAX schedule T, enter data in MAX in millions of dollars, rounded to the nearest million (see [section 95.6](#)). Do not identify amounts of \$500,000 or less.

MAX contains numerous crosschecks or error messages ("edit checks") to help ensure consistency of the data. [Appendix D](#) provides an explanation of the basic principles underlying MAX edit checks. In

addition, [Appendix E](#) describes a number of diagnostic reports produced by OMB to ensure the data reported in the data base are consistent both within and between schedules and comply with standard budget concepts.

The MAX A-11 User's Guide is a comprehensive reference document that provides information on how to use MAX. It is available, upon request, from the Budget Analysis and Systems Division, OMB (phone: 202-395-6934 or 395-7517) or electronically from the MAX web site (see [exhibit 79A](#)). MAX training is also available upon request.

You will find up-to-date information on the MAX home page at the following Internet address:

www.whitehouse.gov/omb/max

This page is accessible to MAX users and requires both a user name and password as follows:

username: ombmax
password: omb2000

This web site will include instructions for revising reprinted galleys (see [section 95](#)). Another web site located at www.whitehouse.gov/omb/reports includes a listing of accounts with past year data loaded from the FACTS II reporting system (see [section 82.17](#)).

79.2 What should I know about account identification codes?

OMB, in consultation with the Department of Treasury, assigns account identification codes. These codes are used to store and access data in MAX, run computer reports, and identify accounts in OMB and Treasury documents and MAX computer reports. While you can access your accounts in MAX without knowing the account number, you are required to perform several steps that can be eliminated if you know the account number. Each account can be identified in several ways. For example, you can access your accounts in MAX by entering either the "OMB account number" or the "Treasury account number," but when you want to find your account in the [Treasury Combined Statement](#) Appendix, you must use the "Treasury account number" or the name of the account within the agency listing. Regardless of which number you use, familiarity with the following coding options is helpful.

- OMB agency code—Each department or independent agency has a unique three digit number assigned by OMB (see [Appendix C](#) for list).
- OMB bureau code—Each bureau within each department or major agency has an agency-unique two digit number assigned by OMB. Agencies that do not have distinct bureaus have a bureau code of "00" (see [Appendix C](#) for list). Most receipt accounts do not have a distinct bureau and have a bureau code of "00".
- Treasury agency code—Each agency also has a two digit number assigned by Treasury (see [Appendix C](#) for list).
- Account symbol—Each account has an agency-unique number assigned by Treasury or, in the case of merged or consolidated accounts, by OMB that corresponds to the fund type (e.g., general, special). For expenditure accounts this number is four digits, unless subaccount information is being reported (requires prior OMB approval); for receipt accounts this number is six digits. [Section 79.3\(b\)](#) lists the types of funds and coding.

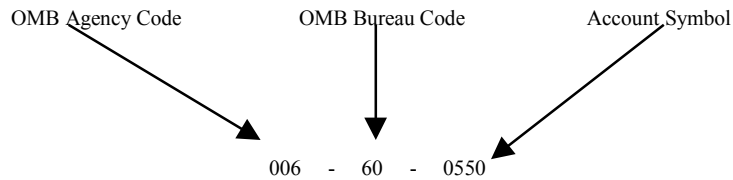
- Transmittal code—Each account in MAX has a one digit code that identifies the nature or timing of the associated schedules as described below.

Transmittal Code	Title and description	Footnotes used in “Federal Programs by Agency and Account” listing in the budget.
0	Regular budget schedules.	
1	Supplemental proposal. Use only for requesting supplemental CY amounts.	A
2	Legislative proposal, not subject to PAYGO. Use for legislative proposals requiring authorizing legislation that are not subject to PAYGO. Do not use for routine reauthorization of agency programs.	J
3	Appropriations language to be transmitted later. Use only with prior approval of OMB when language for a significant policy proposal cannot be transmitted in the budget.	I
4	Legislative proposal, subject to PAYGO. Use for legislative proposals requiring authorizing legislation that have a PAYGO effect. Do not use for routine reauthorization of ongoing programs.	B
5	Rescission proposal. Use only for requesting rescission of CY amounts.	H
9	Reserved for OMB use.	

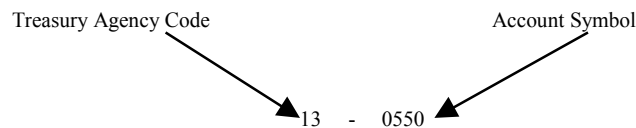
- Fund code—[Section 79.3\(b\)](#) explains fund codes.
- Subfunction code—OMB assigns each account a three digit code that corresponds to the account's subfunctional classification (e.g., national defense, income security, agriculture). (See [section 79.3\(d\)](#) and [exhibit 79B](#) for listing.)

The following example illustrates the various account code combinations for the Salaries and expenses account of the National Telecommunications and Information Administration of the Department of Commerce:

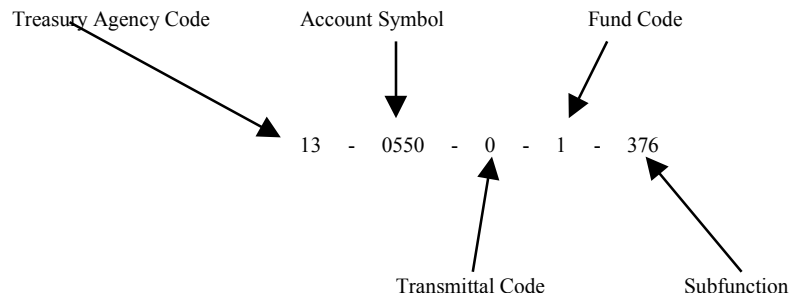
► **OMB account number**



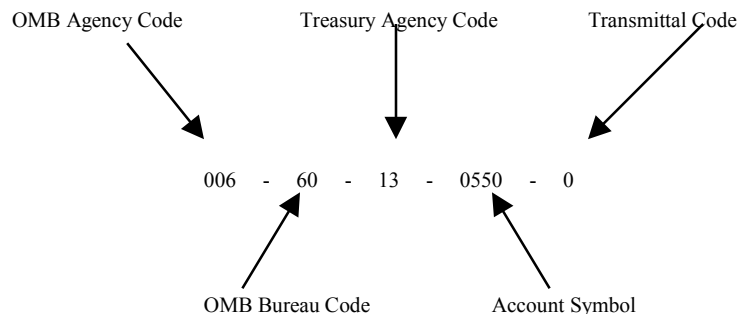
▶ **Treasury account number**



▶ **Account identification code as shown in Budget Appendix**



▶ **Account identification code as shown at top of MAX data entry screen**



79.3 How do I establish new accounts?

(a) *General.*

To request the establishment of a new account, provide your OMB representative with the information listed in [section 79.1](#). For new expenditure and receipt accounts proposed for the budget year, OMB will notify you of the account symbol to be used when the change is approved. For supplementals or rescission proposals for existing accounts, use the basic account symbol assigned to the existing account. For supplementals where there is no existing account, a new account must be established.

(b) *Fund type and code.*

OMB and the Department of account identification codes based on the type of fund involved and other characteristics of the proposed new account. The account symbol is assigned, based on the fund type. See [section 20.11](#) for period of availability.

FUND TYPES AND CODES

Account symbol	Type of fund	Fund Code
0000–3899	General fund	1
5000–5999	Special fund	2
4000–4499	Public enterprise revolving fund	3
4500–4999	Intragovernmental revolving fund	4
3900–3999	Management fund	4
8000–8399 and 8500–8999	Trust non-revolving fund	7
8400–8499	Trust revolving fund	8
6000–6999	Deposit funds	N/A
F3800–F3899	Clearing accounts	N/A
90xx	<i>Assigned by OMB to designate allowances</i>	
991x–998x	<i>Assigned by OMB to designate consolidated accounts</i>	

In MAX data entry, the account symbol can be used to identify fund type. For allowances, "90" is used for the 1st and 2nd positions. In cases where two or more accounts with different account symbols are included in a consolidated schedule (see [section 71.8](#)), "99" is used for the 1st and 2nd positions, the 3rd position designates the fund type, and the 4th position uniquely identifies the consolidated schedules. OMB will assign the account symbols for allowances and consolidated accounts.

(c) *BEA category.*

For each expenditure or receipt account, OMB assigns a BEA category (e.g., discretionary, mandatory) that designates how the budgetary resources of the account will be classified for BEA purposes (see [section 81.3](#)). In cases where the account will contain resources classified in more than one BEA category, OMB will identify the account as a "split" account.

(d) *Functional and subfunctional classification.*

OMB normally assigns each new expenditure and offsetting receipt account a single subfunction code (see [exhibit 79B](#)). In rare cases, an appropriation account may be split between two or more subfunctions. If the subfunctions are in the same function, the code of the function is used (e.g., 500, 550, etc.). If two or more functions are involved, the code "999" is used. Annually, OMB consults with CBO and other relevant budget and appropriation committee staff members regarding functional and subfunctional classification. This process, which is required by statute, typically occurs during October through December (see [section 25.3](#)).

(e) *User charge classification.*

You must indicate whether any collections related to the account are user charges, as defined in [section 20.7](#). Receipts, offsetting receipts, and offsetting collections may be classified as user charges (see [section 81.3](#)). MAX edit checks ensure that accounts classified as having user charges identify those amounts as user charges. The user charge classification applies to all user charges, not only proposed new user charges or changes to levels of existing user charges.

(f) *Receipt type.*

Receipt accounts are classified either as governmental receipts or offsetting receipts (see [section 20.7](#)). The classification takes into account:

- The source of the receipt;
- The authority for the collection and the nature of the transaction; and
- Whether the receipt offsets agency or government-wide totals.

Each receipt account is assigned one of the receipt types listed below (see [section 20.7](#) for definitions of receipt's). If the receipts associated with a particular program have more than one classification, separate receipt accounts must be established for each classification.

GOVERNMENTAL RECEIPTS

If the collections are . . .	The classification is . . .
From the Government's exercise of its sovereign power to tax or otherwise compel payment; or gifts of money to the Government;	<p>GOVERNMENTAL -- (G)</p> <p><u>Examples are:</u></p> <ul style="list-style-type: none"> • Individual income tax • Corporation income tax • Social insurance tax or contribution <ul style="list-style-type: none"> — Employment tax or contribution — Unemployment insurance — Other retirement contribution • Excise tax • Estate or gift tax • Custom duty • Gift or contribution • Regulatory or judicial fee • Fine, penalty, or forfeiture • Restitution, reparation, or recovery under military occupation

If a collection does not meet the criteria indicated above, it is classified as one of the types of offsetting receipts addressed below.

OFFSETTING RECEIPTS

In the portion of the table that follows the various offsetting receipts listed may have a number of attributes. For example, a category of collections such as proprietary receipts, may be distributed, that is are deducted by agency and function from gross budget authority and outlays to produce net BA and outlays. Undistributed receipts are deducted, by agency and function from gross outlays to produce net outlay figures, and are not offset against any specific agency or function and are deducted from Government-wide totals for budget authority and outlays.

If the collections are . . .	The classification is . . .
<p>PROPRIETARY - From business-like or market-oriented activities with the public.</p>	<p>PROPRIETARY, DISTRIBUTED -- (P) or UNDISTRIBUTED PROPRIETARY -- (UP)</p> <p><u>Examples are:</u></p> <ul style="list-style-type: none"> • Proceeds from: <ul style="list-style-type: none"> — sale of postage stamps — sale of Government owned land or property • Fees charged for administration of recreational areas • Fees charged for non-inherently governmental activities: <ul style="list-style-type: none"> — fees for nuclear waste disposal — employees health premiums • Refunds and recoveries • Rents and bonuses, Outer Continental Shelf
INTRAGOVERNMENTAL	
<p>INTRAFUND - Collections by one fund account from another fund account in the same fund type (i.e., federal to federal or trust or trust)</p>	<p>FEDERAL INTRA-FUND, DISTRIBUTED – (IF), TRUST INTRA-FUND, DISTRIBUTED -- (IT), or FEDERAL INTRA-FUND, UNDISTRIBUTED -- (UF)</p> <p><u>Examples are:</u></p> <ul style="list-style-type: none"> • General fund payments to federal fund accounts. • Interest on investments in Government securities
<p>INTERFUND - Collections by one fund account from another fund account in a different fund type (i.e., federal to trust or trust to federal)</p>	<p>INTERFUND, DISTRIBUTED -- (ID), or INTERFUND, UNDISTRIBUTED – (UI)</p> <p><u>Examples are:</u></p> <ul style="list-style-type: none"> • General fund payments to trust funds • Trust fund payments, or reimbursement to the general fund • Employer share, employee retirement • Interest on investments in Government securities made to trust fund accounts
<p>OFFSETTING GOVERNMENTAL - Collections that are Governmental in nature but are required by law to be treated as offsetting and are deducted, by agency and function from gross outlays to produce net outlay figures.</p>	<p>OFFSETTING GOVERNMENTAL, DISTRIBUTED--(OG) or OFFSETTING GOVERNMENTAL, UNDISTRIBUTED – (UG)</p> <p><u>Examples are:</u></p> <ul style="list-style-type: none"> • Defense cooperation account

If the collections are . . .	The classification is . . .
	<ul style="list-style-type: none"> • Certain regulatory fees • Spectrum auction proceeds

(g) *Source category code.*

Each receipt type (see [section 79.3\(f\)](#)) has a number of unique associated source category codes that enable MAX to produce tables needed for the Budget. OMB assigns the codes when a new receipt account is established by determining the receipt type for the account and selecting an appropriate program category within that receipt type.

79.4 How do I report data in MAX?

If you have computer access to MAX, you must use the system to submit your budget data. If data has already been entered for a particular account and transmittal code, you can retrieve and change the data using MAX. For a new account or transmittal code, you must create new MAX schedules before you can enter data. The User's Guide provides detailed instructions on how to create and edit MAX schedules. You can also use MAX to generate several diagnostic computer reports (see [Appendix E](#)).

If you do not have computer access to MAX, your agency's OMB representative will provide you copies of MAX reports containing the budget schedules. Write the revised data directly on these reports.

79.5 What do I need to know about MAX schedules and line numbers?

(a) *MAX schedules and line numbers.*

The following table lists the range of MAX schedules and line numbers that appear in the MAX computer reports and on the MAX computer screen:

MAX SCHEDULES AND LINE NUMBERS

MAX schedule and line number	Description	A-11 section number
SCHEDULE A	POLICY ESTIMATES OF BUDGET AUTHORITY AND OUTLAYS	81
For PY-BY+9:		
4300-5590	Discretionary budget authority	
6250-6790	Mandatory budget authority	
6890	Discretionary spending authority from offsetting collections	
6990	Mandatory spending authority from offsetting collections	
7xxx	Limitations (memorandum entry)	
8800-8896	Offsets	

MAX schedule and line number	Description	A-11 section number
91xx	Outlays (except outlays from offsetting collections and limitations)	
93xx	Outlays from offsetting collections	
97xx–98xx	Outlays from limitations	
<i>Notes:</i>		
<ul style="list-style-type: none"> • MAX generates budgetary resources for discretionary programs for BY+5 through BY+9; MAX generates outlays for discretionary programs for CY-BY+9 from data input by agencies. • Not required for credit financing accounts. • Provide memorandum entries for outlays from end of PY balances of discretionary budget authority (lines 9122, 9322, and 9822). 		
SCHEDULE C	CHARACTER CLASSIFICATION	84
For PY-BY:		
13xx–xx – 15xx–xx	Investment activities	
20xx–xx	Non-investment activities	
<i>Notes:</i>		
<ul style="list-style-type: none"> • MAX generates outyear data for grants to State and local governments through BY+9. • MAX generates outyear data for direct Federal programs through BY+4. • Not required for credit financing accounts. 		
SCHEDULE D	BUDGET PLAN*	86.3
For PY-BY:		
06xx–0893	Direct and reimbursable budget plan obligations	
<i>Note: Only applies to DOD-Military.</i>		
SCHEDULE E	STATEMENT OF OPERATIONS	86.2
For PY-1-BY:		
01x1	Revenue	
01x2	Expense	
01x5	Net income or loss	
01x8	Other comprehensive income	
01x9	Total comprehensive income	
<i>Note: Not required for credit financing accounts.</i>		
SCHEDULE F	BALANCE SHEET	86.2
For PY-1-BY:		
1101–1999	Assets	
2101–2999	Liabilities	
3100–3999	Net position	
4999	Total liabilities and net position	
SCHEDULE G	STATUS OF DIRECT LOANS, PRESIDENTIAL POLICY	185.11
For PY-BY+4:		

SECTION 79—THE BUDGET DATA SYSTEM

MAX schedule and line number	Description	A-11 section number
11xx-12xx	Direct loan data (liquidating and financing accounts)	
33xx	Agency debt held by the FFB	
For PY-BY+9:		
6300	Net financing disbursements (financing accounts only)	
SCHEDULE H	STATUS OF GUARANTEED LOANS, PRESIDENTIAL POLICY	185.11
For PY-BY+4:		
21xx-23xx	Guaranteed loan data (liquidating and financing accounts)	
For PY-BY+9:		
6300	Net financing disbursements (financing accounts only)	
SCHEDULE I	STATUS OF CONTRACT AUTHORITY*	86.7
For PY-BY:		
01xx	Balance, start of year	
02xx	New contract authority	
03xx	Rescissions, transfers, and other adjustments	
0400	Appropriation to liquidate contract authority	
0405	Application of surplus liquidating cash provided in previous years	
0500	Offsetting collections applied to liquidate contract authority	
0600	Balance of contract authority withdrawn	
07xx	Balance, end of year	
0899	Surplus liquidating cash, end of year	
<i>Note: MAX generates this schedule automatically from data entered in MAX schedule P and schedule I line 0405.</i>		
SCHEDULE J	STATUS OF FUNDS	86.5
For PY-BY:		
01xx	Unexpended balance, start of year	
12xx-3299	Cash income during the year	
45xx-6599	Cash outgo during the year	
76xx0-7699	Adjustments	
87xx-8799	Unexpended balance, end of year	
9801-9900	Commitments against unexpended balance	
<i>Note: MAX generates schedule J from data entered in MAX schedules A, N, P, and R, and some lines of J.</i>		
SCHEDULE K	RECEIPTS, BASELINE ESTIMATES	81
For CY-BY+9:		
0000-00	Receipts	
13xx-03	Offsetting receipts from sales of commodities, property, or assets	

MAX schedule and line number	Description	A-11 section number
1512-03	Offsetting receipts from education and training	
2004-03	All other offsetting receipts	
SCHEDULE N	DATA ON UNAVAILABLE COLLECTIONS	86.6
For PY-BY:		
0199	Balance, start of year	
0200-0279	Receipts and offsetting receipts	
0280-0289	Offsetting collections	
0299	Total receipts and collections	
0400	Total: Balances and collections	
05xx	Appropriations, net	
0610	Unobligated balance returned to receipts	
0799	Balance, end of year	
<i>Note: MAX generates this schedule from data entered in MAX schedules P and R and information entered by OMB.</i>		
SCHEDULE O	OBJECT CLASSIFICATION*	83
For PY-BY:		
x111-x130	Personal services and benefits	
x210-x260	Contractual services and supplies	
x310-x330	Acquisition of assets	
x410-x440	Grants and fixed charges	
x910-x940	Other	
9995	Below reporting threshold	
9999	Total new obligations	
<i>Note: Not required for credit financing accounts.</i>		
SCHEDULE P	PROGRAM AND FINANCING*	82
For PY-BY:		
00xx-1000	Obligations by program activity	
2140-2440	Budgetary resources available for obligation	
4000-7000	New budget authority (gross), detail	
7240-7440	Change in obligated balances	
8690-8700	Outlays (gross) detail	
8800-8896	Offsets	
8900-9000	Net budget authority and outlays	
9110-9202	Memorandum entries	

SECTION 79—THE BUDGET DATA SYSTEM

MAX schedule and line number	Description	A-11 section number
SCHEDULE Q	PERSONNEL SUMMARY*	86.1
For PY-BY:		
xx01	Full-time equivalent employment	
xxx9	Memorandum entries	
SCHEDULE R	RECEIPTS, PRESIDENTIAL POLICY	81
For PY-BY+9:		
0000-00	Receipts	
13xx-03	Offsetting receipts from sales of commodities, property, or assets	
1512-03	Offsetting receipts from education and training	
2004-03	All other offsetting receipts	
SCHEDULE S	BASELINE ESTIMATES OF BUDGET AUTHORITY AND OUTLAYS	81
For CY-BY+1:		
2140	Unobligated balances (defense only)	
9994	Outlays from sequestrable unobligated balances	
For CY-BY+9:		
4300-5590	Discretionary budget authority	
6250-6790	Mandatory budget authority	
6890	Discretionary spending authority from offsetting collections	
6990	Mandatory spending authority from offsetting collections	
7xxx	Limitations (memorandum entry)	
8800-8896	Offsets	
9993	Number of beneficiaries (memorandum entry) (<u>Use only with OMB approval.</u> Applicable only to four accounts with social insurance administrative expenses.)	
91xx	Outlays (except outlays from offsetting collections and limitations)	
93xx	Outlays from offsetting collections	
97xx-98xx	Outlays from limitations	
<i>Notes:</i>		
<ul style="list-style-type: none"> • MAX generates budgetary resources for discretionary programs automatically for BY through BY+9 and outlays for CY-BY+9 from data input by agencies. • Not required for credit financing accounts. • Provide memorandum entries on outlays from end of PY balances (lines 9122, 9322, and 9822). 		
SCHEDULE T	BUDGET YEAR REQUESTS IN THOUSANDS OF DOLLARS	86.4
For BY:		
1000	Net amount of budget year budgetary resources	
SCHEDULE U	LOAN LEVELS AND SUBSIDY DATA, PRESIDENTIAL POLICY	185.10
For PY-BY:		

MAX schedule and line number	Description	A-11 section number
11xx	Direct loan levels	
13xx	Direct loan subsidy data	
21xx	Guaranteed loan levels	
23xx	Guaranteed loan subsidy data	
35xx	Administrative expense data	
<i>Note: Required for program accounts only.</i>		
SCHEDULE W	GENERAL FUND CREDIT RECEIPT ACCOUNTS	
0101-01xx	Receipts	95.4
SCHEDULE Y	FEDERAL CREDIT DATA, BASELINE ESTIMATES	185.11
For CY-BY+4:		
33xx	Agency debt held by the FFB	
For PY-BY+9:		
6300	Net financing disbursement (financing accounts only)	

* Defense agencies must also report on BY+1 in the years they are required to submit a biennial budget request.

(b) *Summary of MAX line code and other changes.*

The following table list changes that will affect the FY 2004 Budget:

MAX LINE CODE CHANGES

MAX schedule, line code, and title	Change
Policy Estimates of Budget Authority and Outlays (A)	
6490 Proceeds of loan asset sales with recourse (total)	Delete
8890 Total offsetting collections (cash)	Delete
Character Classification (C)	
1462-xx Partnership for a new generation of vehicles	Delete
Status of Contract Authority (I)	
0100, 0700 Unobligated balance	Modify
0110, 0710 Obligated balance	New
0199, 0799 Total balance	New
0705 Surplus liquidating cash, end of year (memo entry)	Delete
0899 Surplus liquidating cash, end of year (memo entry)	New

SECTION 79—THE BUDGET DATA SYSTEM

MAX schedule, line code, and title		Change
Data on Unavailable Collections (N)		Modify
05xx	Appropriations, net	Delete
0620	Reduction pursuant to Public Law xxx-xxx	
Object Classification (O)		
x940	Financial transfers	New
Program and Financing (P)		
4000	Appropriation	Modify
4015	Appropriation (emergency)	Delete
2140, 2440	Unobligated balance, carried forward	Modify
2149, 2449	Unobligated balance, contract authority	Delete
2199, 2499	Total unobligated balance	Delete
4071, 4072	Reduction pursuant to P.L. xxx-xxx	New
6400	Proceeds from loan asset sales with recourse	Delete
6447	Portion applied to repay debt (-)	Delete
6490	Proceeds of loan asset sales with recourse (total mandatory)	Delete
7501, 7502	Obligated balance, contract authority	Delete
Personnel Summary (Q)		
xxx9	Memorandum entries	New
Baseline Estimates of Budget Authority and Outlays (S)		
2140	Unobligated balances (defense only)	New
2199	Unobligated balances (defense only)	Delete
6490	Proceeds of loan asset sales with resource (total)	Delete
8890	Total offsetting collections (cash)	Delete

MAX A-11 TECHNICAL REQUIREMENTS FOR FY 2004 BUDGET (Fall 2002)

The following recommendations represent the minimum requirements for the upcoming Budget Season:

Windows 98	Windows NT 4.0	Windows 2000 Professional & Windows ME
<ul style="list-style-type: none"> • Year 2000 tested 486DX/66 MHz or higher Processor • 24 MB RAM; more memory improves performance • 12MB Free Hard Disk • 3.5" 1.44MB Floppy Disk or CD-ROM Drive • Your Agency's Internet capability (<i>Telnet</i> to the Internet <i>or</i> dial-up to a third-party Internet provider) 	<ul style="list-style-type: none"> • Year 2000 tested Pentium Processor • 16MB Minimum—32MB is recommended • 12MB Free Hard Disk • 3.5" 1.44MB Floppy Disk or CD-ROM Drive • Your Agency's Internet capability (<i>Telnet</i> to the Internet <i>or</i> dial-up to a third-party Internet provider) 	<ul style="list-style-type: none"> • 133Mhz or higher Pentium-compatible Processor • 64MB RAM Minimum (2000 Professional) • 32MB RAM Minimum (Windows ME) • 12MB Free Hard Disk • 3.5" 1.44MB Floppy Disk or CD-ROM Drive • Your Agency's Internet capability (<i>Telnet</i> to the Internet <i>or</i> dial-up to a third-party Internet provider)

Getting the Software:

The MAX A-11 Software for FY 2004 will be available for download and installation from the MAX A-11 Web Site:

<http://www.whitehouse.gov/omb/max>

*Note that the site address is case sensitive. Please enter it exactly as shown into your Web browser.

The web site also contains general information regarding the status of the MAX system, an on-line MAX A-11 User's Guide, the hours of operation, who to call for help, schedules of classes, and scheduled deadlines as well as other pertinent MAX information and documents. If you do not have access to the Internet, you will be able to request a copy of the software on CD or diskette. More information regarding how to get the software@ will be forthcoming. Watch for details!

About Your Password:

For the FY 2004 President Budget, you will receive a temporary MAX password via E-mail from OMB. When you log on for FY 2004 Budget, you will use the temporary password to establish your permanent password. You may not repeat a previously used password. If you forget your permanent password, you can call the EOP Computer Support office at the previously noted number for assistance.

About Your SecurID Card:

Please check the expiration date of your SecurID card. It is etched on the back of the card under the serial number. If that date is less than three months from now, and you have not received a letter asking for renewal information, please call the EOP Computer Support office at (202) 395-7370.

About Who to Call:

Please keep the EOP Computer Support number handy! Those individuals serve as our front line support team and will refer your problem or question to the appropriate person. If you have questions specifically regarding the Technical Requirements for the upcoming Budget Season, please call EOP Computer Support, report your question and give a valid phone number where you or your Technical Support Staff can be reached.

(202) 395-7370

FUNCTIONAL CLASSIFICATION

050 NATIONAL DEFENSE

- 051 Department of Defense-Military
- 053 Atomic energy defense activities
- 054 Defense-related activities

150 INTERNATIONAL AFFAIRS

- 151 International development and humanitarian assistance
- 152 International security assistance
- 153 Conduct of foreign affairs
- 154 Foreign information and exchange activities
- 155 International financial programs

250 GENERAL SCIENCE, SPACE AND TECHNOLOGY

- 251 General science and basic research
- 252 Space flight, research and supporting activities

270 ENERGY

- 271 Energy supply
- 272 Energy conservation
- 274 Emergency energy preparedness
- 276 Energy information, policy and regulation

300 NATURAL RESOURCES AND ENVIRONMENT

- 301 Water resources
- 302 Conservation and land management
- 303 Recreational resources
- 304 Pollution control and abatement
- 306 Other natural resources

350 AGRICULTURE

- 351 Farm income stabilization
- 352 Agricultural research and services

370 COMMERCE AND HOUSING CREDIT

- 371 Mortgage credit
- 372 Postal Service
- 373 Deposit insurance
- 376 Other advancement of commerce

400 TRANSPORTATION

- 401 Ground transportation
- 402 Air transportation
- 403 Water transportation
- 407 Other transportation

450 COMMUNITY AND REGIONAL DEVELOPMENT

- 451 Community development
- 452 Area and regional development
- 453 Disaster relief and insurance

500 EDUCATION, TRAINING, EMPLOYMENT, AND SOCIAL SERVICES

- 501 Elementary, secondary, and vocational education
- 502 Higher education
- 503 Research and general education aids
- 504 Training and employment
- 505 Other labor services
- 506 Social services

550 HEALTH

- 551 Health care services
- 552 Health research and training
- 554 Consumer and occupational health and safety

570 MEDICARE

- 571 Medicare

600 INCOME SECURITY

- 601 General retirement and disability insurance (excluding social security)
- 602 Federal employee retirement and disability
- 603 Unemployment compensation
- 604 Housing assistance
- 605 Food and nutrition assistance
- 609 Other income security

650 SOCIAL SECURITY

- 651 Social security

700 VETERANS BENEFITS AND SERVICES

- 701 Income security for veterans
- 702 Veterans education, training, and rehabilitation
- 703 Hospital and medical care for veterans
- 704 Veterans housing
- 705 Other veterans benefits and services

750 ADMINISTRATION OF JUSTICE

- 751 Federal law enforcement activities
- 752 Federal litigative and judicial activities
- 753 Federal correctional activities
- 754 Criminal justice assistance

800 GENERAL GOVERNMENT

- 801 Legislative functions
- 802 Executive direction and management
- 803 Central fiscal operations
- 804 General property and records management
- 805 Central personnel management
- 806 General purpose fiscal assistance
- 807 Social Security integrity and debt reduction
- 808 Other general government
- 809 Deductions for offsetting receipts

900 NET INTEREST

- 901 Interest on the public debt
- 902 Interest received by on-budget trust funds
- 903 Interest received by off-budget trust funds
- 908 Other interest
- 909 Other investment income

920 ALLOWANCES

- 921-929 Allowances [Assigned by OMB]

950 UNDISTRIBUTED OFFSETTING RECEIPTS

- 951 Employer share, employee retirement (on-budget)
- 952 Employer share, employee retirement (off-budget)
- 953 Rents and royalties on the Outer Continental Shelf
- 954 Sale of major assets
- 959 Other undistributed offsetting receipts

999 MULTIFUNCTION ACCOUNT [used for accounts that involve two or more major functions]