



**EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503**

**THE DIRECTOR**

August 18, 2011

CIRCULAR NO. A-11  
REVISED  
Transmittal Memorandum No. 85


TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Preparing, Submitting, and Executing the Budget

OMB Circular No. A-11 provides guidance on preparing the FY 2013 Budget and instructions on budget execution.

Your budget submission to OMB should further the President's goals of reducing our long-term deficit, maintaining fiscal responsibility, and encouraging economic growth. You will need to take a close look at all of your programs, and together we will have to make hard decisions in order to invest in a strategic agenda that creates jobs and grows the economy.

Most of the changes in this update are technical revisions and clarifications, and the policy requirements are largely unchanged. The summary of changes to the Circular highlights the changes made since last year. This Circular supersedes all previous versions.

  
Jacob J. Lew  
Director

Enclosure

