

SECTION 240—ELIMINATION OF UNNECESSARY AGENCY PLANS AND REPORTS

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Summary of Changes

Describes requirements according to the GPRA Modernization Act of 2010 for providing a list of agency-proposed unnecessary, outdated, or duplicative plans and reports.

240.1 What does the GPRA Modernization Act require with regard to agency reporting on unnecessary reports to Congress?

The GPRA Modernization Act requires that agencies annually:

1. compile a list that identifies all plans and reports the agency produces for Congress, in accordance with statutory requirements or as directed in congressional reports;
2. analyze the list compiled to identify which plans and reports are outdated or duplicative of other required plans and reports, and refine the list to include only the plans and reports identified to be outdated or duplicative;
3. consult with the Congressional committees that receive the agency-proposed outdated or duplicative plans and reports to determine whether they could be eliminated or consolidated with other plans and reports; and
4. provide a total count of plans and reports compiled and the list of outdated and duplicative reports identified to the Director of the Office of Management and Budget.

The list of outdated and duplicative plans and reports submitted to OMB should be at least 10% of the grand total of the agency-specific reports that the agency produces. The 10% should not include government-wide plans and reports (e.g., PAR); however, OMB will consider recommendations submitted from agencies for streamlining such government-wide documents. OMB will propose recommendations for government-wide plans and reports.

OMB must provide the complete list of agency-proposed outdated or duplicative reports to Congress with the FY 2013 Budget. In future years, after agencies compile an initial list of these reports, the lists will be updated annually, using the initial year's list as a basis for developing the list in future years.

In the coming months, OMB will coordinate a process to collect agency-proposed lists of outdated and duplicative plans and reports under the budget process. Starting immediately, agencies should begin:

1. compiling a list of congressionally-mandated plans and reports throughout the agency.

2. consulting with appropriate congressional committees on the list of agency-specific plans and reports the agency would like to propose to OMB as outdated or duplicative.

240.2 Our agency already provided a list of unnecessary plans and reports to OMB during FY 2010. What was done with that information and is this requirement different?

In 2010, to reduce the reporting burden on agencies, OMB worked with each management council (e.g., PIC, CFOC, etc.) to identify reports submitted to OMB that could be eliminated without great consequence. Based on that analysis, some previously required reporting to OMB has been streamlined or eliminated. The GPRA Modernization Act asks agencies to identify all reports Congress requires.

240.3 What information should agencies provide to OMB?

As agencies identify their list of outdated or duplicative plans and reports, they should be prepared to provide OMB the following information related to their list:

- Name of plan or report
- Statute (or other congressional requirement) which mandates the agency to create the report and deliver it to Congress or the public
- To whom it is delivered in Congress
- When it is delivered to Congress
- Recommendation for elimination or streamline by selecting one option below. Total of 10% of all plans/reports must fall into these categories, but the agency may also identify more. If the agency does not easily get to 10%, they should include those plans and reports with the lowest cost benefit in the third category.
 1. Should be eliminated because the plan or report is outdated, duplicative, or already covered by other plan or report (Reports in this category are proposed for elimination without the option of streamlining the content with other existing reports)
 2. Should be consolidated with other plan or report (If option 2 is selected for streamlining with another/existing plan or report, agency should include name and statute with which it could be combined or consolidated.)
 3. Should be eliminated based on an estimated cost/benefit assessment for agency and users of the plan or report (Plans or reports in this category may not be outdated or duplicative, but should be considered for elimination because the benefit provided by issuing the report does not outweigh the challenges, time or resources needed to produce it.)
- Brief rationale for categorization
- Proposed legislative language for those the agency would prioritize for elimination or streamlining