



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

September 12, 2007

MEMORANDUM FOR CHIEF FINANCIAL OFFICERS

FROM: Robert Shea, Associate Director for Management 
Danny Werfel, Acting Controller 
Office of Federal Financial Management

SUBJECT: Clarification of Reporting Requirements for Performance
and Accountability Report (PAR) Pilot

The purpose of this Memorandum is to clarify the requirements of Section II.1.3 of OMB Circular A-136, Financial Reporting Requirements. This Section applies to agencies participating in the fiscal year (FY) 2007 PAR pilot and includes the requirement to issue an Agency Financial Report no later than November 15, 2007.

Within the Agency Financial Report, pilot agencies must include a Management Discussion and Analysis (MD&A) section that provides, at a minimum, a high level discussion of performance information that conforms to the requirements of Statement of Federal Financial Accounting Standard 15. The Office of Management and Budget (OMB) is not requiring pilot agencies to address all the requirements for reporting performance information in the MD&A that are contained in Section II.2.6 (Performance Goals, Objectives, and Results) of OMB Circular A 136, which apply to those agencies not participating in the FY 2007 pilot. Pilot agencies should discuss overall agency performance in the MD&A, but are not required to provide extensive performance details as are required in the Agency Performance Report, which will be included with the Congressional Budget Justification and summarized in the Highlights document in February 2008.

Please direct any questions concerning this matter to Carrie Hug (chug@omb.eop.gov) in the Office of Federal Financial Management within OMB.