

Agency Energy Expenditure Reporting

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The Senate Appropriations Committee Report accompanying the FY 1997 Treasury, Postal Service, and General Government appropriation bill included a provision requiring departments and agencies to provide the Committee with two distinct reports on energy consumption and efficiency. The first, to accompany or shortly follow Congressional budget materials for FY 1998 and subsequent years, is a report on energy costs and energy-savings activities. In addition, the Committee requires a separate one-time report from each agency by March 31, 1997, containing figures for actual FY 1996 energy use, a strategy and plan for improving energy efficiency, and strategy for implementing a centralized facilities energy cost accounting system. OMB issued guidance to agencies on February 4, 1997 for submitting these reports. The following documents reproduce that guidance and also present various portions of the guidance memorandum and attachments, separated for easier printing.

- [The February 4, 1997 Guidance Memorandum](#)
This includes the Annual Energy Management Data Report forms, the Senate Committee Report language, as well as the full text of E.O. 12902.
- [The February 4, 1997 Guidance Memorandum and Attachment One](#)
This includes the general guidance memorandum along with the Annual Energy Management Data Report forms for FY 1996, 1997, and 1998.
- [The FY 1997 Annual Energy Management Data Report Form](#)
This is the form to use for reporting FY 1997 annual energy costs and energy- savings data.
- [The FY 1998 Annual Energy Management Data Report Form](#)
This is the form to use for reporting FY 1998 annual energy costs and energy- savings data.
- [The Senate Committee Report Language](#)
This is the portion of text from the Senate Committee report outlining agencies' reporting requirements.
- [Executive Order 12902](#)
This is the complete text for E.O. 12902, "Energy Efficiency and Water Conservation at Federal Facilities".