

Agency Information Collection Under Review by the Office of Management and Budget



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON D.C. 20503

OFFICE OF MANAGEMENT AND BUDGET

Agency Information Collection Under Review by the Office of Management and Budget

AGENCY: Office of Management and Budget, Executive Office of the President.

ACTION: Notice of submission for OMB review; comment request.

SUMMARY: The Office of Management and Budget (OMB) has submitted the information collections listed at the end of this notice to the Office of Information and Regulatory Affairs (OIRA), OMB for review under provisions of the Paperwork Reduction Act of 1995 (Pub. L. 104-13). These forms are required by OMB Circulars A-102, "Grants and Cooperative Agreements with State and Local Government," and A-110, "Uniform Administrative Requirements for Grants and Agreements with Institution of Higher Education, Hospitals, and Other Non-Profit Organizations." In response to OMB's earlier Federal Register notice on July 30, 1998 (63 FR 40745), four responses were received. At this time, OMB proposes no changes to the existing forms.

DATES: Submit comments on or before December 9, 1998.

ADDRESSES: Address comments to the Ed Springer, Desk Officer, Office of Information and Regulatory Affairs (OIRA), OMB, 725 17th Street NW, Room 10236, New Executive Office Building, Washington, DC 20503. E-mail comments may be submitted to Edward_C._Springer@omb.eop.gov. Please include the full body of the comments in the text of the message and not as an attachment. Please include the name, title, organization, postal address, and E-mail address in the text of the message. (Comments should also be addressed to the Office of Federal Financial Management at the address listed below.)

FOR FURTHER INFORMATION CONTACT: F. James Charney, Office of Federal Financial Management, Office of Management and Budget, (202) 395-3993 (E-mail Fredrick_J._Charney@omb.eop.gov). The standard forms can be obtained via fax by calling OMB's

FAX Information Line (202-395-9068). The forms can also be downloaded from the OMB Grants Management home page (</OMB/grants/>).

SUPPLEMENTARY INFORMATION:

OMB Control No.: 0348-0039

Title: Financial Status Report (Long Form)

Form No: SF-269

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 200,000

Estimated Time Per Response: 90 minutes

Needs and Uses: The SF-269 is used to monitor grantee expenditures in circumstances where grantees earn program income or contribute matching funds. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0038

Title: Financial Status Report (Short Form)

Form No: SF-269A

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 200,000

Estimated Time Per Response: 30 minutes

Needs and Uses: The SF-269A is used to monitor grantee expenditures in circumstances where grantees earn program income or contribute matching funds. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0004

Title: Request for Advance or Reimbursement

Form No: SF-270

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 100,000

Estimated Time Per Response: 60 minutes

Needs and Uses: The SF-270 is used to request funds for all nonconstruction grant programs when letters of credit or predetermined advance methods are not used. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0002

Title: Outlay Report and Request for Reimbursement for Construction Programs

Form No: SF-271

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 40,000

Estimated Time Per Response: 60 minutes

Needs and Uses: The SF-271 is used to request reimbursement for all construction programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0003

Title: Federal Cash Transactions Report

Form No: SF-272 and SF-272A

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 100,000

Estimated Time Per Response: 120 minutes

Needs and Uses: The SF-272 & 272A are used to report disbursement information for each financial assistance agreement when funds are advanced to them through letters of credit or with direct Treasury check. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0043

Title: Application for Federal Assistance

Form No: SF-424

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 400,000

Estimated Time Per Response: 45 minutes

Needs and Uses: The SF-424 is used to apply for Federal grants. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0044

Title: Budget Information - Nonconstruction Programs

Form No: SF-424A

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 360,000

Estimated Time Per Response: 180 minutes

Needs and Uses: The SF-424A is used to budget and request grant funds for nonconstruction programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0040

Title: Assurances - Nonconstruction Programs

Form No: SF-424B

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 360,000

Estimated Time Per Response: 15 minutes

Needs and Uses: The SF-424B is used to assure compliance with statutory requirements for nonconstruction grant programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0041

Title: Budget Information - Construction Programs

Form No: SF-424C

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 40,000

Estimated Time Per Response: 180 minutes

Needs and Uses: The SF-424C is used to budget and request grant funds for construction grant programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0042

Title: Assurances - Construction Programs

Form No: SF-424D

Type of Review: Extension of a currently approved collection

Respondents: States, Local Governments, Non-Profit organizations

Number of Responses: 40,000

Estimated Time Per Response: 15 minutes

Needs and Uses: The SF-424D is used to assure compliance with statutory requirements for construction grant programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

Issued in Washington, DC, October 19, 1998

G. Edward DeSeve

Controller