Agency Information Collection Under Review by the Office of Management and Budget

AGENCY: Office of Management and Budget, Executive Office of the President.

ACTION: Notice of submission for OMB review; comment request.

SUMMARY: The Office of Management and Budget (OMB) has submitted the information collections listed at the end of this notice to the Office of Information and Regulatory Affairs (OIRA), OMB for review under provisions of the Paperwork Reduction Act of 1995 (Pub. L. 104-13). These forms are required by OMB Circulars A-102, "Grants and Cooperative Agreements with State and Local Government," and A-110, "Uniform Administrative Requirements for Grants and Agreements with Institution of Higher Education, Hospitals, and Other Non-Profit Organizations." In response to OMBs earlier Federal Register notice on July 30, 1998 (63 FR 40745), four responses were received. At this time, OMB proposes no changes to the existing forms.

DATES: Submit comments on or before December 9, 1998.

ADDRESSES: Address comments to the Ed Springer, Desk Officer, Office of Information and Regulatory Affairs (OIRA), OMB, 725 17th Street NW, Room 10236, New Executive Office Building, Washington, DC 20503. E-mail comments may be submitted to Edward_C_Springer@omb.eop.gov. Please include the full body of the comments in the text of the message and not as an attachment. Please include the name, title, organization, postal address, and E-mail address in the text of the message. (Comments should also be addressed to the Office of Federal Financial Management at the address listed below.)

FOR FURTHER INFORMATION CONTACT: F. James Charney, Office of Federal Financial Management, Office of Management and Budget, (202) 395-3993 (E-mail Fredrick_J_Charney@omb.eop.gov). The standard forms can be obtained via fax by calling OMB's
FAX Information Line (202-395-9068). The forms can also be downloaded from the OMB Grants Management home page (/OMB/grants/).

SUPPLEMENTARY INFORMATION:

OMB Control No.: 0348-0039
Title: Financial Status Report (Long Form)
Form No: SF-269
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 200,000
Estimated Time Per Response: 90 minutes
Needs and Uses: The SF-269 is used to monitor grantee expenditures in circumstances where grantees earn program income or contribute matching funds. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0038
Title: Financial Status Report (Short Form)
Form No: SF-269A
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 200,000
Estimated Time Per Response: 30 minutes
Needs and Uses: The SF-269A is used to monitor grantee expenditures in circumstances where grantees earn program income or contribute matching funds. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0004
Title: Request for Advance or Reimbursement
Form No: SF-270
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 100,000
Estimated Time Per Response: 60 minutes
Needs and Uses: The SF-270 is used to request funds for all nonconstruction grant programs when letters of credit or predetermined advance methods are not used. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.
OMB Control No.: 0348-0002
Title: Outlay Report and Request for Reimbursement for Construction Programs
Form No: SF-271
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 40,000
Estimated Time Per Response: 60 minutes
Needs and Uses: The SF-271 is used to request reimbursement for all construction programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0003
Title: Federal Cash Transactions Report
Form No: SF-272 and SF-272A
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 100,000
Estimated Time Per Response: 120 minutes
Needs and Uses: The SF-272 & 272A are used to report disbursement information for each financial assistance agreement when funds are advanced to them through letters of credit or with direct Treasury check. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0043
Title: Application for Federal Assistance
Form No: SF-424
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 400,000
Estimated Time Per Response: 45 minutes
Needs and Uses: The SF-424 is used to apply for Federal grants. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0044
Title: Budget Information - Nonconstruction Programs
Form No: SF-424A
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 360,000
Estimated Time Per Response: 180 minutes
Needs and Uses: The SF-424A is used to budget and request grant funds for nonconstruction programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0040
Title: Assurances - Nonconstruction Programs
Form No: SF-424B
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 360,000
Estimated Time Per Response: 15 minutes
Needs and Uses: The SF-424B is used to assure compliance with statutory requirements for nonconstruction grant programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0041
Title: Budget Information - Construction Programs
Form No: SF-424C
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 40,000
Estimated Time Per Response: 180 minutes
Needs and Uses: The SF-424C is used to budget and request grant funds for construction grant programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

OMB Control No.: 0348-0042
Title: Assurances - Construction Programs
Form No: SF-424D
Type of Review: Extension of a currently approved collection
Respondents: States, Local Governments, Non-Profit organizations
Number of Responses: 40,000
Estimated Time Per Response: 15 minutes
Needs and Uses: The SF-424D is used to assure compliance with statutory requirements for construction grant programs. The Federal awarding agencies and OMB use information reported on this form for general management of Federal assistance awards programs.

Issued in Washington, DC, October 19, 1998
G. Edward DeSeve

Controller