

**LEGAL CLERKSHIP PROGRAM (SPRING, SUMMER & FALL)  
EXECUTIVE OFFICE OF THE PRESIDENT  
COUNCIL ON ENVIRONMENTAL QUALITY**

<https://www.whitehouse.gov/ceq/internship-program/>

Legal Clerkship Program  
Council on Environmental Quality  
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Submit by Email ONLY:

[internships@ceq.eop.gov](mailto:internships@ceq.eop.gov)

Subject: “[Semester Year] Law Clerkship Application”

**DESCRIPTION OF PROGRAM:**

The Council on Environmental Quality (CEQ) is a component of the Executive Office of the President (EOP) responsible for coordinating Federal efforts to improve, preserve, and protect America’s public health and environment. CEQ oversees the implementation of the National Environmental Policy Act (NEPA) and advises the President and develops policies on a wide variety of environmental issues including environmental justice, climate change, land, water and wildlife conservation, energy and public lands, and Federal sustainability.

CEQ seeks highly motivated 2Ls, 3Ls, and recent graduates for full-time (preferred) or part-time fall, spring, and summer legal clerkships in CEQ’s Office of the General Counsel. Clerks provide critical research and writing assistance to both legal and policy staff on a variety of matters pertinent to CEQ’s functions. Through CEQ’s participation in policy processes across the Federal Government, clerks have the opportunity to perform diverse substantive legal work, which may include drafting memoranda on environmental, energy, natural resources, infrastructure, and general law issues; contributing to efforts to ensure that CEQ and the Federal Government meaningfully consult with Tribal Nations on issues affecting them; tracking Federal agency actions on environmental and infrastructure issues; attending interagency working group meetings; and assisting with responses to Freedom of Information Act requests and other inquiries regarding CEQ’s activities. They may also help advise CEQ’s policy teams on legal issues; analyze recent case law; and analyze significant draft regulations through CEQ’s participation in the interagency regulatory review process under Executive Order 12866.

**PROGRAM REQUIREMENTS:**

Applicants must be highly motivated, willing to contribute where needed, and able to exercise professional judgment and maturity. In addition, applicants must be U.S. citizens. Although there are no specific course prerequisites, CEQ generally prefers applicants who have completed courses in environmental or natural resources law, administrative law, or statutory interpretation, and whose work, volunteer, and other experience demonstrates a commitment to environment, energy, or natural resources issues. CEQ will work with students who seek school credit for their uncompensated service.

Note: The White House has a zero-tolerance policy for drug use. Law clerks must take a drug test prior to beginning the clerkship. Failure to pass the drug test will result in immediate disqualification.

**APPLICATION PROCESS:**

Applications are accepted on a rolling basis and are due on the following dates:

- For fall semester clerkships, the last Friday in June;
- For spring semester clerkships, the last Friday in October; and
- For summer clerkships, the last Friday in December.

Applications include a cover letter (if available, please include the tentative dates and number of hours per week you would be available to work), resume, most recent law school transcript (unofficial is acceptable), and writing sample (no more than 10 pages). Please combine files into a single PDF titled “Last Name, First Name-[YEAR SEMESTER] Clerkship Application” (e.g., Smith, Jane, 2022 Spring Clerkship Application). CEQ will notify those individuals selected for interview. If an applicant needs to hear from CEQ by certain deadline, please include this information in email.