



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

March 3, 2022

MEMORANDUM FOR: REGULATORY POLICY OFFICERS AT EXECUTIVE DEPARTMENTS AND AGENCIES AND MANAGING AND EXECUTIVE DIRECTORS OF COMMISSIONS AND BOARDS

FROM: Dominic J. Mancini, Deputy Administrator  
Office of Information and Regulatory Affairs

SUBJECT: Spring 2022 Data Call for the *Unified Agenda of Federal Regulatory and Deregulatory Actions*

This memorandum requests information for the compilation of the Spring 2022 *Unified Agenda of Federal Regulatory and Deregulatory Actions* (“*Agenda*”). Publication of the *Agenda* represents a key component of the regulatory planning mechanism prescribed in Executive Order (“EO”) 12866, “Regulatory Planning and Review,”<sup>1</sup> and reaffirmed in EO 13563, “Improving Regulation and Regulatory Review.”<sup>2</sup> The *Agenda* provides important public notice and transparency about proposed regulatory and deregulatory actions within the Executive Branch. This process highlights agency priorities, promotes planning and coordination, and encourages public participation in the regulatory process.

Submissions to the Spring 2022 *Agenda* are due by **April 1, 2022**.

**Priorities for the Spring 2022 *Agenda***

Agencies can help achieve the objective of open government by making clear, meaningful, and informative contributions to the *Agenda*. An effective *Agenda* submission will indicate how agencies are moving forward with the Administration’s priorities, and will also inform the public of an Agency’s immediate regulatory principles and areas of focus. As you prepare your *Unified Agenda* submissions, please keep in mind the following:

*Reflective of Administration Priorities:* The Administration has clearly identified key areas of regulatory focus and as you develop your submissions, carefully consider

<sup>1</sup> 58 Fed. Reg. 51,735 (Oct. 4, 1993).

<sup>2</sup> 76 Fed. Reg. 3821 (Jan. 21, 2011).

developing agency actions that advance the Administration’s stated priorities. It is the policy of the Administration to advance the country’s economic recovery; tackle the climate change crisis; advance equity and support underserved, vulnerable and marginalized communities; create and sustain good jobs with a free and fair choice to join a union; and continue to address COVID-19-related issues and promote economic resilience in general.

*Accurate timelines and Improved public notice:* The *Agenda* allows the public to anticipate upcoming rulemakings, thus it must contain the most up-to-date and accurate information. Agencies should promote accuracy by removing regulatory actions for which no substantial activity is expected within two years. Regulatory actions listed as “Active” should be finalized within 12 months of *Agenda* publication. “Long-term” actions should be completed between 12 and 24 months. Actions slated beyond 24 months should be included only if it provides meaningful information to the public.

*Transparency:* The *Agenda* is most valuable when the entries provide clear, transparent information on rulemakings under development. To that end, agencies should provide the public with the means to track regulatory policy from beginning to end. Abstracts should be easy to understand and inform readers of the reason the rulemaking is under development and what the agency intends to accomplish, while being careful to avoid disclosing pre-decisional information. To help promote accessibility, agencies should provide URLs of websites with more information about a rulemaking whenever available.

### **Preparing and Transmitting Unified Agenda Submissions**

Detailed instructions for submitting the Spring 2022 *Agenda* are available online at [www.rocis.gov](http://www.rocis.gov). Please follow the procedures carefully and include all required documents. Agencies may direct questions regarding the content of their *Agenda* submissions to the appropriate Office of Information and Regulatory Affairs (OIRA) desk officer. For further information concerning automated production, information requirements, format, or submission of materials, contact the Regulatory Information Service Center at (202) 482-7340.

Please note that for this year’s Spring Update to Unified Regulatory Agenda, we are requesting agencies to use the attached Excel file to develop a list of all regulatory and deregulatory actions that serve the following purposes: (1) actions that advance equity and support underserved, vulnerable and marginalized communities;<sup>3</sup> (2) actions that protect or promote competition, including actions that stop, deter, or prevent the use of market power or promote equal opportunity;<sup>4</sup> (3) actions that improve service delivery and customer experience by decreasing administrative burdens, enhancing transparency, and improving the efficiency and effectiveness of government;<sup>5</sup> and (4) actions that implement the Infrastructure Investment and Jobs Act.<sup>6</sup> Within the Excel file, please include the

---

<sup>3</sup> Exec. Order No. 13985, 86 Fed. Reg. 7009 (Jan. 25, 2021).

<sup>4</sup> Exec. Order No. 14036, 86 Fed. Reg. 36987 (Jul. 14, 2021).

<sup>5</sup> Exec. Order No. 14058, 86 Fed. Reg. 71357 (Dec. 16, 2021).

<sup>6</sup> Exec. Order No. 14052, 86 Fed. Reg. 64335 (Nov. 18, 2021).

following: title of the rule; stage of rulemaking; whether it is an active, long term, or completed action; and an abstract that includes a short summary describing how the rulemaking addresses one or more of the categories described above. If the action relates to equity, please indicate whether the rulemaking is highlighted in the agency's Equity Plan.

Consistent with prior practice, the complete *Agenda* will be published online at [www.reginfo.gov](http://www.reginfo.gov) as well as in the *Federal Register* in a streamlined format.

OIRA appreciates prompt attention to this call for data. All submissions are due by **April 1, 2022**.

Attachment