



**LEGAL CLERKSHIP PROGRAM (SPRING, SUMMER & FALL)
EXECUTIVE OFFICE OF THE PRESIDENT
COUNCIL ON ENVIRONMENTAL QUALITY**

Legal Clerkship Program
Council on Environmental Quality
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Submit by Email ONLY:
internships@ceq.eop.gov
Subject: “[Semester Year] Law Clerkship Application”

DESCRIPTION OF PROGRAM:

The Council on Environmental Quality (CEQ) is a component of the Executive Office of the President (EOP). CEQ provides guidance on the implementation of the National Environmental Policy Act (NEPA) and advises the President on various environmental issues.

CEQ seeks highly motivated law students and recent graduates for full-time (preferred) or part-time fall, spring, and summer legal clerkships in CEQ’s Office of the General Counsel. Clerks provide critical research and writing assistance to both legal and policy staff on a variety of matters pertinent to CEQ’s functions. Through CEQ’s participation in policy processes across the Federal Government, clerks have the opportunity to perform diverse substantive legal work, which may include drafting memoranda on environmental, energy, infrastructure, and general law issues; tracking Federal agency actions on environmental and infrastructure issues; attending interagency working group meetings; and assisting with responses to Freedom of Information Act requests and other inquiries regarding CEQ’s activities. They may also help advise CEQ’s policy teams on legal issues; analyze recent case law; and analyze significant draft regulations through CEQ’s participation in the interagency regulatory review process under Executive Order 12866.

PROGRAM REQUIREMENTS:

Applicants must be highly motivated, willing to contribute where needed, and able to exercise professional judgment and maturity. In addition, applicants must be U.S. citizens. Although there are no specific course prerequisites, CEQ generally prefers applicants who have completed courses in environmental law, administrative law, or statutory interpretation, and whose work, volunteer, and other experience demonstrates a commitment to environmental issues.

This is an unpaid clerkship in Washington, D.C. CEQ may provide factual information or documentation reasonably requested by an applicant, the applicant’s educational institution, or another funding organization in connection with independently administered funding, stipends, or academic credit. CEQ does not arrange, solicit, sponsor, or guarantee funding or stipends. Acceptance of outside funding may be subject to applicable ethics review.

Note: The White House has a zero-tolerance policy for drug use. Law clerks must take a drug test prior to beginning the clerkship. Failure to pass the drug test will result in immediate disqualification.

APPLICATION PROCESS:

Applications are accepted on a rolling basis. Please see the table on the CEQ internship page for the respective due dates for the Fall, Spring, and Summer terms.

The application includes:

- Cover letter: if available, please include the tentative dates and number of hours per week you would be available to work
- Resume
- Most recent law school transcript: unofficial is acceptable
- Writing sample: no more than 10 pages.

Please combine files into a single PDF titled “First Name, Last Name - Year Semester Clerkship Application” (e.g. Jane Smith - 2025 Summer Clerkship Application).

CEQ will notify those individuals selected for interview. Due to the volume of applications CEQ receives, we are not able to follow-up with each candidate that was not selected for an interview. If an applicant needs to hear from CEQ by certain deadline, please include this information in email.